



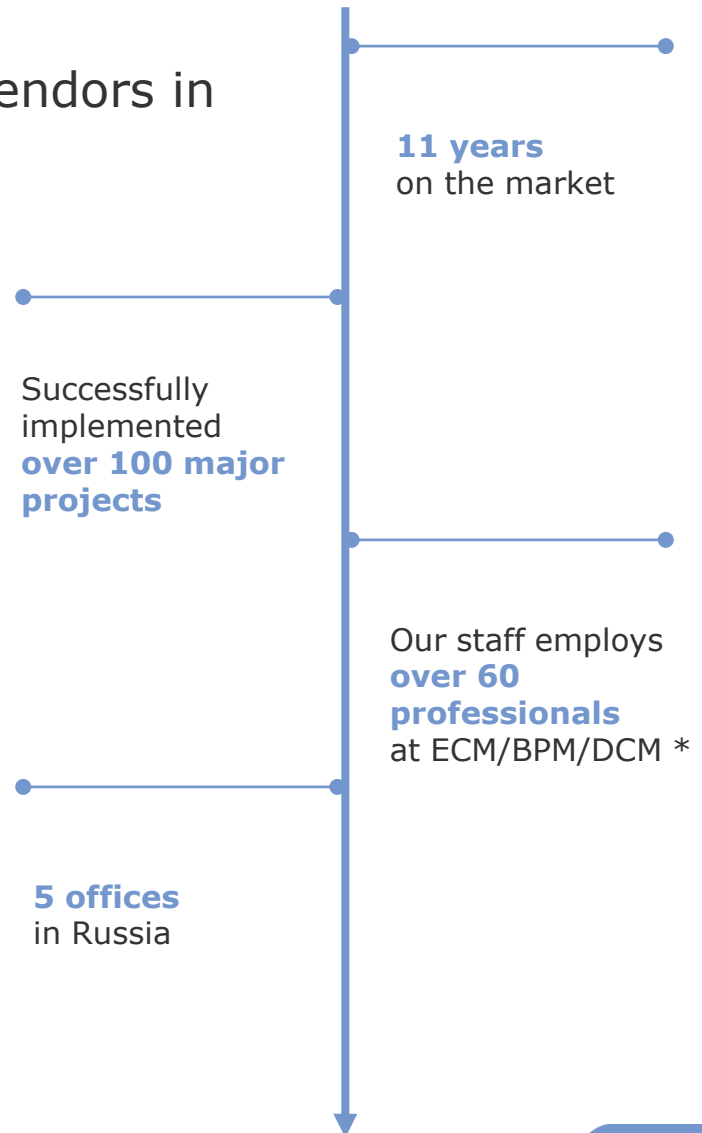
**Platform for managing business
processes, employees and company
documents**

BPM/ECM/ACM

Citeck is one of the leading open source vendors in BPM/ECM systems development.

Our primary focus

- Development and implementation of **our own solution Citeck ECOS**, a new solution with the open source code for managing corporate content, processes and contracts.
- **Business automation** based on top software products, predominantly open source software.
- Custom software **development and integration.**



* ECM – enterprise content management
BPM – business process management
DCM – dynamic case management





Automation of document flow and business processes

Citeck ECOS system has been implemented to organize contract management, compliance, business trip and policy acknowledge.



Unilever

Company-wide implementation of Citeck ECOS

The system automates crucial business processes of the company: contract turnover management, powers of attorney management, finances and payments management and control, etc. Citeck ECOS is integrated with other IT systems such as 1C, SAP, Kontur Diadoc, Microsoft Active Directory and others.

Central EDI and digital signed documents bus

Citeck ECOS was implemented as a part of S/4HANA project as central bus to manage digital signed and EDI documents.



Contractual and purchasing activities automation

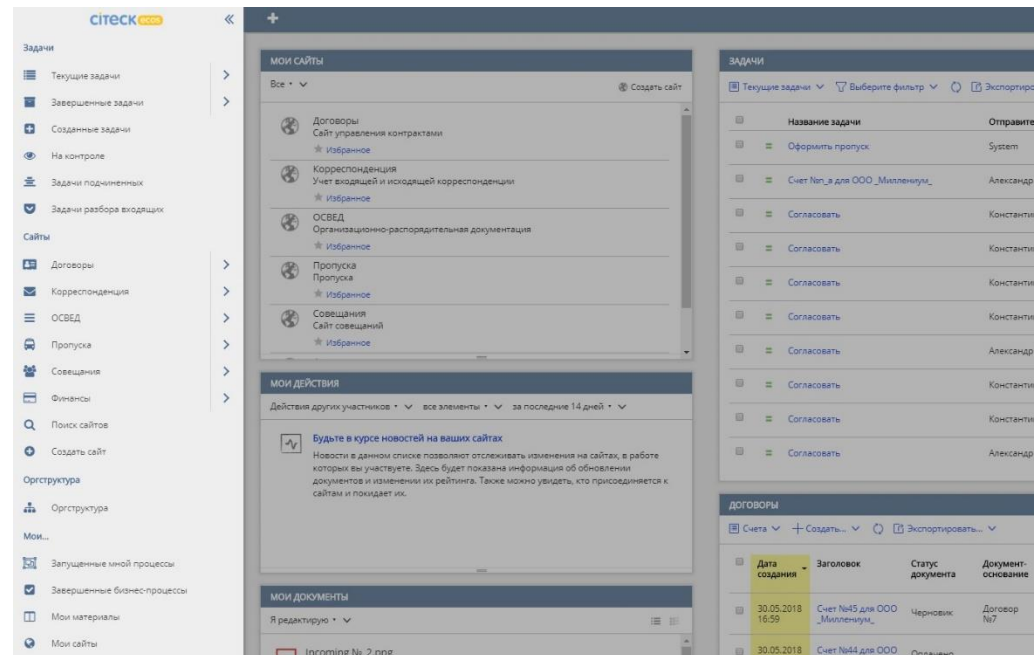
The Citeck ECOS system has been implemented to organize contractual and purchasing activities of the company. The archive of technical documentation has been organized.

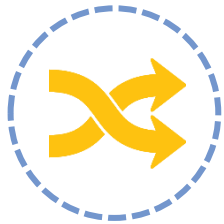


Citeck ECOS – open-source solution for effective business-process management and cost reduction.

Citeck ECOS provides:

- **reduce internal costs** by streamlining business process and operations related to the corporate information management, documents and cases.
- **improving business governance and transparency**





High flexibility

Citeck ECOS gives maximum flexibility: the client can choose functionality, integration type, the method of data storage, the type of work with cloud, etc. The platform can be integrated with any applications and corporate systems.



Guarantee security

Citeck provides a complete solution code for verification by customer security services so that they can independently check ECOS security. A lot of companies have already conducted an code audit and verified its reliability.



No vendor lock-in

Citeck ECOS is Open Source platform, because our clients have freedom of choice. Citeck provides complete solution code, so at any time the customer's specialists can take a training course and continue to independently implement the platform or support.



Prototype at the start of the project

Citeck creates a working prototype at the beginning of the project. This allows the customer to see the future system not on paper, but in reality with the opportunity to test a prototype. This reduces project deadlines and reduces risks.



Low-code

The system does not require a thorough inspection of the existing processes, adjustment and programming. The users create new cases, tasks and adjust them on their own. The result is a working, convenient, user-friendly instrument.



The accumulation of the knowledge

Any case could be saved as a template. This way, for every new standard project there would be a ready-to-use template with tasks, people, delegations, documents, control and approval lists.



Variability

Case management envelopes areas, where BPM would be useless, or where the analysis, programming, employee training and business process management would otherwise take too much time.



Creating the unified communication medium for making collective decisions

All the case elements are available in one unified space. Every participant could look through available elements, comments, documents, participant lists, as well as data from other integrated informational systems.

Advantages of the approach

- Fast start
- Prototype of a full-fledged solution at the beginning of the project
- Possibility to adjust requirements before start
- Increasing business engagement
- Economy of time

1. A working prototype of the solution at the first stage of the project

The analyst simulates a process in a real system, creates a data model, custom forms, etc. along with the requirement collection. This allows the customer to see what the final solution will look like before start the project.

2. Working code

The Citeck ECOS microservice architecture makes it possible to develop business logic in any programming language.

3. Project management

Citeck chooses Agile approach, SCRUM in particular, and two-week period between meetings for demonstration and discussion of results.

The system Citeck ECOS is made up of more than **12 ready-to-use modules** that could be implemented together or separately.

- **Low-code configuration.**
- **Integration** with any specialized solutions and services provides the ability to manage an organization in a **single interface** and from different devices.

Contract management	Electronic archive	Loan Origination
Meetings	Tasks and assignments	Master data management
Tender management	Project activities	HR
Finance management	Credit pipeline	CRM

citeck **ecos**

**Citeck
ECOS**
support
integration with

- Oracle E-business suite
- SAP ERP
- Microsoft Exchange, MS AD
- 1C:Enterprise and etc.
- Kontur Diadoc and other EDO systems
- Crypto Pro
- Google calendar
- Special module for self-configuring integration with new systems

Comprehensive solution with the functionality of ECM and Dynamic Case Management

Case elements

Every case consists **of different elements**. Those could be people, documents, events, categories, etc. Using DCM in the Citeck ECOS system could help **create different system elements and use them in the case**.

Basic types of elements:

- Cases and attached cases cards
- Documents (attached and adjacent)
- Calendar events
- Business requirements (to the case or to the elements)
- Stages
- Roles and participants
- Categories and tags
- Business process

▼ CASE ELEMENT TYPES

Elements type

Supplementary Files

Events

Case elements type

Documents

Tasks

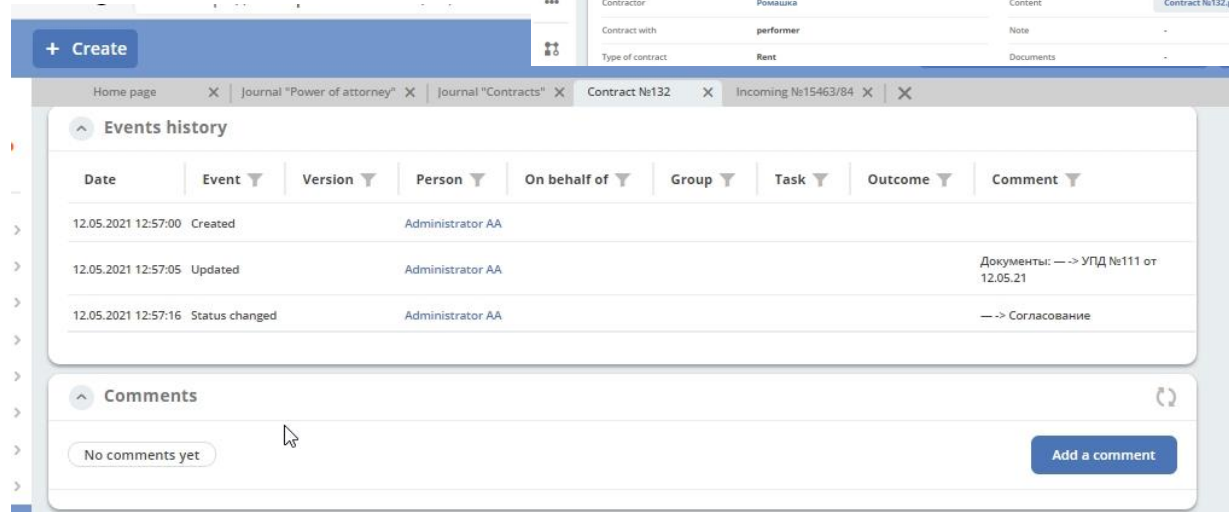
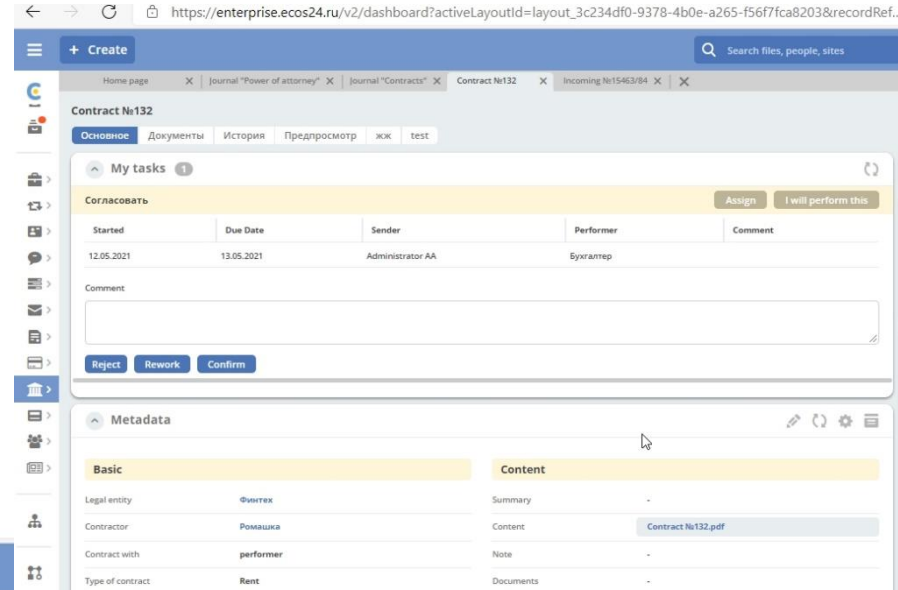
Roles

Subcases

Business requirements

Case card

Every case card is an **individual informational panel** (dashboard), the structure and elements layout of which could be flexibly adjusted depending on the case type, user roles, and any arbitrary conditions.





ECM
enterprise content
management

citeck MAKING BUSINESS
PROCESSES
EFFECTIVE

info@citeck.com

DCM
dynamic case
management

BPM
business process
management